



# **MITCHELLTECH**

## **Medical Assistant**

- State-of-the-art clinical labs including a simulation lab
- High level of patient contact
- Combines skills from diverse areas such as nursing, laboratory and office management
- Fully accredited program\*
- Internship experience
- One of today's fastest growing occupations
- Great job opportunities

**JOB PLACEMENT RATE: 100%<sup>†</sup>**

**TUITION/FEES: \$16,547**

*Book costs extra.*

<sup>†</sup> Placement data is gathered through graduate surveys, faculty-collected data, and phone surveys started after six months of graduation. In 2021, 8 of the 8 graduates are represented in the data. Employment rate is figured by: (graduates employed)/(responding graduates who are seeking employment)..

For information regarding licensure in South Dakota and other states, please visit our website at <https://www.mitchelltech.edu/programs/on-campus/health-sciences/medical-assistant/requirements>

# **BE THE BEST.**

**800-684-1969**  
**mitchelltech.edu**

## Award: AAS Degree

First Semester		Semester Credits
HS	101	Medical Terminology . . . . . 3
HS	103	Anatomy/Physiology . . . . . 4
MA	106	Medical Laboratory Fundamentals . . . . . 4
HS	162	Medical Law & Ethics. . . . . 2
MATH	103	Mathematical Reasoning . . . . . 3
SSS	100	Student Success. . . . . 1
		17

Second Semester		Semester Credits
MA	111	Medical Office Procedures . . . . . 3
MA	112	Laboratory Procedures I. . . . . 4
MA	123	Pathophysiology . . . . . 3
MOP	160	CPT/ICD-10/CM Coding . . . . . 3
SPCM	140	Health Communication . . . . . 3
		Behavioral Science Elective . . . . . 3
		19

Third Semester		Semester Credits
MA	113	Laboratory Procedures II . . . . . 4
MA	210	Pharmacology & Admin. of Medicines . . . 3
MA	220	Examination Room Techniques I . . . . . 4
MOP	210	Medical Insurance & Billing . . . . . 3
		Written Communications Elective . . . . . 3
		Social Science Elective . . . . . 3
		20

Fourth Semester		Semester Credits
HS	100	Basic Life Support for Health Care . . . . . 0.5
MA	211	Advanced Medical Office Procedures . . . 3
MA	221	Examination Room Techniques II. . . . . 3
MA	240	Cardiac Monitoring and Dx Procedures. . . 2
MA	250	Clinical Externship . . . . . 6
		14.5

### Total Credits Required to Graduate: 70.5

\*The Mitchell Technical College Medical Assistant program, offered for the AAS degree, is accredited by The Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

### Commission on Accreditation of Allied Health Education Programs

9355 113th St. N #7709  
Seminole, FL 33775  
(727) 210-2350  
[www.caahep.org](http://www.caahep.org)



1800 E. Spruce St., Mitchell, SD 57301  
800-684-1969 • [mitchelltech.edu](http://mitchelltech.edu)