PLUS Application Instructions

You have been awarded a Federal Direct PLUS loan in the past. If your parent has chosen to accept this award, federal regulations require your parent to complete the PLUS Application to determine eligibility. **To complete process, please go to the following website:**

[www.studentloans.gov](http://www.studentloans.gov)

**Complete PLUS MPN for Parent Loan (Parent is the Borrower)**

1. Parent Sign in under “Manage My Direct Loan”. Note: When signing into the website you will be required to have your PIN# that you would use to sign your FAFSA. If you do not know what your PIN is you can request a duplicate PIN by going to the following website: [www.pin.ed.gov](http://www.pin.ed.gov).

2. On the left hand side of the screen under **PLUS Loan Process** click on “Request Direct PLUS loan”

   ![PLS Loan Process](image)

3. In the middle of the page toward the bottom click on

   ![Parent PLUS](image)

   (Direct PLUS loans available to eligible parents of eligible dependent undergraduate students. Parents must be signed in with their own Federal Student Aid PIN.)

   After you complete this step you will be notified if you were approved or denied immediately.

If you have any questions or problems with this process, please call the MTI Financial Aid Office at 1 (800) 952-0042.