

## Request for Grade Forgiveness (as it applies to change of program)

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_

I wish to apply for grade forgiveness for technical courses taken in my previous program of

\_\_\_\_\_ that are **not** required for my current program of  
(Program Name)

\_\_\_\_\_  
(Current Program Name)

By signing below, you are acknowledging that you understand that only previously enrolled technical courses, not required for your current program, will receive “grade forgiveness”, but will remain as part of your official academic transcript. Any technical courses or general education courses required for your current program will continue to be calculated into your cumulative GPA.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**This form must be submitted to the Registrar’s Office upon successful completion of at least 12 credits hours in the new program with minimum GPA of 2.0.**