



# POLICY

Category	Approval		
Series 300: General School Administration	Effective	Administration	Board
	2/22/10	12/4/09	2/22/10
	Revised		For Review
	6/10/19		2023

## **THE PURPOSE AND GOALS OF ADMINISTRATION**

**MTC 301**

The purpose of Mitchell Technical College’s administration is to help create and foster an environment in which students can learn most effectively the technical and critical thinking skills that will prepare them for success in their respective careers. All administrative duties and functions will be appraised in terms of the contributions that they make to promote improved instruction and student achievement.

The Board will rely on the President of Mitchell Technical College, through the oversight of the Superintendent of Schools, to provide the professional administrative leadership that such goals demand.

Within district policies and regulations, the President will be responsible and accountable for the administration of the College. Other administrative personnel will assist the President in achieving the purposes and goals of the College.

Major goals of administration in the College will be:

1. To manage the College's various programs and departments effectively.
2. To implement the management function through a team management approach so as to assure the best and most effective learning programs through achieving such sub-goals as (a) providing leadership in keeping abreast of current educational developments; (b) arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs; (c) coordinating cooperative efforts to achieve improvement of learning programs, facilities, equipment, and materials; and (d) providing access to the decision-making process for the ideas of staff, students, parents and others.

6/10/19 – The President will serve as the officer providing administrative leadership through the Superintendent's oversight. "Vice Presidents" was changed to "other administrative personnel" to better align with current organizational structure.