



POLICY

Category	Approval		
Series 1000: Students	Effective	Administration	Board
	2/22/10	12/4/09	2/22/10
	Revised		For Review
			2022

STUDENT ATTENDANCE

MTC 1021

Attendance in all courses is considered important at Mitchell Technical College. Academic success and student learning are closely related to attendance and participation.

Each instructor will include in his/her course syllabus the absence policy for that class. Because courses differ in design, delivery, and requirements, the effect of absence on a student's grade may vary.

In all cases of absence, it is necessary for students to make up work that is missed. It is the responsibility of the student to make arrangements with the instructor(s) to make up missed work.

Additional attendance requirements may be required in specific programs.