



# Mitchell Technical Institute POLICY

Category	Approval		
Series 900: Instruction	Effective	Administration	Board
	2/22/10	12/4/09	2/22/10
	Revised		For Review
	6/26/17		2017

## ACADEMIC WARNING/SUSPENSION

MTI 997

### Academic Warning

All students accepted into a program of study and who have not maintained a cumulative 2.00 grade point average will be placed on academic warning. Students may attend MTI for one semester on academic warning. While on academic warning, the student will be required to meet with student success staff on a regular basis.

During a warning semester, students may continue to receive financial aid; however, if the minimum grade point average is not achieved by the end of that semester, all federal financial aid will be suspended.

If the student fails to achieve a cumulative 2.00 GPA during the warning semester, the student will be placed on academic suspension.

A student placed on academic warning will be notified in writing. A copy of that correspondence will be placed in the student's permanent file.

### Academic Suspension

All students accepted into a program of study who fail to achieve a cumulative GPA of 1.00 during their first semester of enrollment will be suspended with no academic warning. This type of suspension may not be appealed.

A student placed on suspension will be notified in writing. A copy of that correspondence will be placed in the student's permanent file.

If a student is suspended for academic or other reasons, the student must wait at least one full semester before applying for re-enrollment. Students who re-enroll after suspension will automatically be placed on academic warning and required to meet with student success staff on a regular basis. Students may be suspended from a program only twice. Registration will not be accepted a third time.

Students may appeal suspension if their cumulative GPA is 1.50 or higher. The appeal process is initiated by the student with a written request of their reasons for the appeal sent to the Dean of Student Success by the date specified on their notification of academic suspension. If the suspended student's appeal is successful, the student will be placed on academic warning and remain enrolled at MTI for the following semester. The student on appeal will be required to meet with student success staff on a regular basis.

6/22/15 – Removed language regarding students monitoring their GPAs. Added wording to limit probation and suspension to students accepted into a program of study. Added statement that students re-enrolling after suspension will be placed on academic probation.

6/26/17 – Changed academic "probation" to academic "warning." Added wording that students on academic warning will be required to meet regularly with student success staff. Updated the responsible personnel to align with MTI's organizational structure.