Mitchell Technical Institute
POLICY

Category	Approval		
Series 900: Instruction	Effective	Administration	Board
	2/22/10	12/4/09	2/22/10
	Revised	For Review	
	6/26/17	2021	

CREDIT HOUR SYSTEM   MTI 992

The credit hour is the academic unit used at Mitchell Technical Institute. MTI defines a credit hour on the basis of the Carnegie unit. This defines a semester unit of credit as equal to a minimum of three hours of work per week for a semester. Thus, a unit of credit at MTI equates to three hours of student work per week for a minimum 15 weeks.

All credits require assimilation of specified knowledge and skills comparable to and consistent with learning objectives established for similar courses and levels at other accredited institutions of higher learning

Lecture Courses
For a lecture course, one credit is considered to be one 50-minute period of lecture class time and two hours of outside of class work per week.

Lab Courses
For a lab course, one credit is considered to be a minimum of 150 minutes of lab time per week. The 150 minutes may be a combination of time in the lab with faculty supervision and time the student spends on projects or activities on his or her own.

Internships
An internship or externship credit involves a minimum of 40 hours working at an assigned job location. The student will be working for an employer under the supervision of a qualified instructor.

Distance Education Courses
Courses that do not have the required face-to-face contact time (for example, hybrid, online, or correspondence) must also meet the credit hour standard of three hours of work per week for 15 weeks. A distance education course meets this standard if the course covers the same material in the same depth as a face-to-face version of the same course. If no face-to-face version exists at MTI, the course credit hour assignment is based on the total learning time the instructor developing or teaching a course would expect for a student to satisfactorily complete the work of the course.