



POLICY

Category	Approval		
Series 1000: Students	Effective	Administration	Board
	2/22/10	12/4/09	2/22/10
	Revised	For Review	
		2030	

FUNDRAISING PROJECTS

MTC 1084

Mitchell Technical College recognizes that fundraising may be a necessary part of college life. Such fundraising programs or activities shall have the approval of the President or designee and must serve the educational goals of MTC and be used for the direct benefit of the students or MTC programs.

Fundraising activities will be conducted only when there is a defined and specific purpose that will benefit students. The President or designee must be made aware of any fundraising done by the students or staff on behalf of MTC. Fundraising may be approved to supplement MTC funds where the President or designee feels it is appropriate to meet the educational needs of students. Students may not participate in fundraising for endowments or foundations without permission of the President or designee.

MTC organizations are encouraged to cooperate with local businesses for fundraising efforts when the product used for fundraising can be obtained locally. MTC organizations shall not enter into fundraising agreements with organizations where students may not legally participate or purchase services or products.

The President or designee is directed to establish regulations under which fundraising activities in support of MTC projects and programs shall be conducted.

Prior approval from the Mitchell City Council is required for raffles where tickets will be sold off-campus.

The public may not solicit contributions in money or in kind from MTC employees or students unless authorized by the President or designee. Employees and students are also prohibited from soliciting contributions for non-MTC organizations from fellow employees or students.

Charitable Organization Fundraising Projects

Charitable organizations often ask for the cooperation of MTC in publicizing and promoting their fundraising activities. MTC's involvement in these activities must be approved by the President or designee.

Approval will be given only to those charitable organizations that distribute their funds locally. Involvement of MTC organizations will be limited to posting an announcement of the event in each building and making distribution materials available.

Anyone wishing to initiate a community service project as part of the instructional program or as part of a student organization must receive prior approval from the President or designee.