



MITCHELLTECH

Medical Office Professional

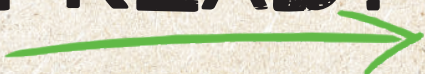
- In today's digital world, medical office professionals are needed wherever healthcare and technology intersect
- Fast-track, three-semester diploma program
- Available both online and face to face
- Prepares graduates for the business side of medicine—from billing and coding to office leadership—offering the ultimate flexibility to work in hospitals, private clinics, or remotely
- One of healthcare's fastest growing occupations



TUITION/FEES: \$10,055

Book costs not included.

GET READY



605.995.3025
mitchelltech.edu

Award: Diploma

First Semester (Fall)			Semester Credits
HS	101	*Medical Terminology	3
HS	103	*Anatomy/Physiology	4
MOP	160	CPT/ICD-10-CM Coding	3
MATH	103	*Mathematical Reasoning	3
SSS	100	Student Success	1
or			
SSS	101	Online Seminar	1
			14

Second Semester (Spring)			Semester Credits
MA	123	Pathophysiology	3
MA	210	Pharmacology & Admin. of Medicines ...	3
MOP	130	Computers in the Medical Office	3
MOP	260	Advanced Coding I.	4
			13

Third Semester (Summer)			Semester Credits
HS	162	*Medical Law & Ethics	2
MOP	210	*Medical Insurance & Billing	3
MOP	230	Medical Office Administration	3
MOP	262	CPC Exam Prep	3
ENGL	110	*Workplace Communications	3
			14

Total Credits Required to Graduate: 41

The same curriculum is offered for both the on-campus and online Medical Office Professional programs. For the on-campus Medical Office Professional program, all courses are hosted online, with the exceptions of:

- HS 101 Medical Terminology
- HS 103 Anatomy/Physiology
- MATH 103 Mathematical Reasoning
- SSS 100 Student Success
- MA 123 Pathophysiology
- MA 210 Pharmacology & Admin. of Medicines