



# POLICY

Category	Approval		
Series 900: Instruction	Effective 2/22/10	Administration 12/4/09	Board 2/22/10
	Revised 8/25/25	For Review	2029

## ACADEMIC WARNING, SUSPENSION

**MTC 997**

### *Academic Warning*

All students accepted into a program of study and who have not maintained a cumulative 2.00 grade point average will be placed on academic warning. Students may attend MTC for one semester on academic warning. While on academic warning, the student will be required to meet with student success staff on a regular basis.

During a warning semester, students may continue to receive financial aid if the student is meeting Satisfactory Academic Progress as determined by the Financial Aid Office; however, if the minimum grade point average is not achieved by the end of that semester, all federal financial aid will be suspended.

If the student fails to achieve a cumulative 2.00 GPA during the warning semester, the student will be placed on academic suspension.

A student placed on academic warning will be notified in writing. A copy of that correspondence will be placed in the student's permanent file.

Students who enroll in a program of study at Mitchell Technical College and have completed dual credit courses through MTC with a cumulative MTC GPA below 2.0 will be placed on Dual Credit Academic Warning. While on Dual Credit Academic Warning, the student will be required to meet with a Student Success Coach on a regular basis until it is determined the student is on track to be in Good Academic Standing at the end of the semester. If a student fails to achieve a cumulative MTC GPA of 2.0 during the Dual Credit Academic Warning semester, the student will be placed on Academic Warning.

Students enrolled in other institutions of higher education who are also enrolled at Mitchell Technical College on a limited or non-degree seeking basis are subject to their home institution's academic policies.

### *Academic Suspension*

All students accepted into a program of study who fail to achieve a cumulative GPA of 1.00 during their first semester of enrollment will be suspended with no academic warning. This type of suspension may not be appealed.

A student placed on suspension will be notified in writing. A copy of that correspondence will be placed in the student's permanent file.

If a student is suspended for academic or other reasons, the student must wait at least one semester before applying for re-enrollment. A semester where the program of study only consists of an internship does not meet the requirements of the suspension. Students who re-enroll after suspension will automatically be placed on academic warning and are required to meet with student success staff on a regular basis. Students may be suspended from a program only twice. Registration will not be accepted a third time.

Students may appeal suspension if they have attended two semesters and their cumulative GPA is 1.00 or higher. The appeal process is initiated by the student with a written request of their reasons for the appeal sent to the Director of Student Success by the date specified on their notification of academic suspension. If the suspended student's appeal is successful, the student will be placed on academic warning and remain enrolled at MTC for the following semester. The student on appeal will be required to meet with student success staff on a regular basis.

6/22/15 – Removed language regarding students monitoring their GPAs. Added wording to limit probation and suspension to students accepted into a program of study. Added statement that students re-enrolling after suspension will be placed on academic probation.  
6/26/17 – Changed academic "probation" to academic "warning." Added wording that students on academic warning will be required to meet regularly with student success staff. Updated the responsible personnel to align with MTI's organizational structure.  
5/24/21 – Added a caveat that students on academic warning must meet Satisfactory Academic Progress requirements in order to receive financial aid. Changed the conditions under which students may appeal academic suspension.  
8/25/25 – Added provisions for Dual Credit Academic Warning and for co-enrolled students. Clarified that an internship semester does not meet the requirements for a suspension.