



# POLICY

Category	Approval	
Series 300: General School Administration	Effective 2/22/10	Administration 12/4/09
	Revised 8/14/23	Board 2/22/10 For Review 2027

## THE PURPOSE AND GOALS OF ADMINISTRATION

**MTC 301**

The purpose of Mitchell Technical College's administration is to help create and foster an environment in which students can learn most effectively the technical and critical thinking skills that will prepare them for success in their respective careers. All administrative duties and functions will be appraised in terms of the contributions that they make to promote improved instruction and student achievement.

The South Dakota Board of Technical Education and the Mitchell School District 17-2 Board will rely on the President of Mitchell Technical College to provide the professional administrative leadership that such goals demand.

The President will be responsible and accountable for the administration of the College. Other administrative personnel will assist the President in achieving the mission and goals of the College.

Major goals of administration in the College will be:

1. To lead the College's various programs and departments effectively.
2. To provide professional advice and counsel to the South Dakota Board of Technical Education and the Mitchell School District 17-2 Board.
3. To implement a team management approach to assure the most effective communication practices between college constituency groups.
4. To manage the College's fiscal resources appropriately.

6/10/19 – The President will serve as the officer providing administrative leadership through the Superintendent's oversight. "Vice Presidents" was changed to "other administrative personnel" to better align with current organizational structure.  
8/14/23 – Clarified BOTE and MSD boards' roles for accountability and updated the administration's goals.