



# POLICY

| Category                     | Approval  |                |            |
|------------------------------|-----------|----------------|------------|
| Series 500: Support Services | Effective | Administration | Board      |
|                              | 2/22/10   | 12/4/09        | 2/22/10    |
|                              | Revised   |                | For Review |
|                              | 8/26/2024 |                | 2028       |

## **BUILDINGS AND GROUNDS MAINTENANCE**

**MTC 525**

The College will provide facilities that are safe from hazards, sanitary, properly equipped, lighted and ventilated and esthetically suited to promoting the goals of higher education.

The President will have direct supervision of the care of the College. He will be responsible to the Mitchell School District 17-2 Board for its adequate maintenance.

The President will have responsibility for the college’s facilities and grounds. The President or his designee will carry on a continuous inspection of all buildings, equipment, and grounds to discover conditions that may be dangerous to the health, safety or comfort of the students or staff. The Vice President for Operations will supervise the custodial and maintenance staff of the College in maintaining an adequate program of care and maintenance.

All employees are encouraged to report promptly to the Vice President of Operations or his designee any defects to the building or equipment that could prove injurious to the comfort, health or safety of students and staff.

LEGAL REF.: SDCL 13-24-11

6/27/2016 – Responsible personnel updated to align with MTI's organizational structure.  
 6/8/2020 – Responsible personnel updated to align with MTI's organizational structure.